**Undergraduate Council Meeting Minutes**

**October 13, 2020**

**Voting Members Present**: Fabian Alfie, Molly Bolger, Joan Curry, Neel Ghosh, Melissa Goldsmith, Jack Haskins, Shujuan Li, Holly Nelson, Todd Lutes, David Ortiz, Amber Rice, Cameron Rua Smith, Joost Van Haren, Suzie Weisband

**Voting Members Absent**: Leslie Dennis, Kelly Leslie, Moe Momayez, Gil Ribak, Anthony Sanchez, Jennifer Schnellmann

**Non-voting Members Present**: Stephanie Carlson, Roxie Catts, Abbie Sorg, Irene Delgado (on behalf of Alex Underwood), Craig Wilson

1. **Welcome and Introductions**

Neel Ghosh called the meeting to order at 3:35pm. A quorum was established with 14 voting members.

1. **Approval of minutes**

Minutes were approved as presented. Name not mentioned motioned, and name not mentioned seconded. Approved with 12 yes votes, there were two abstentions, based on the number of voting participants.

1. **Reports**:
   1. **Academic Initiatives & Student Success Report** – Craig Wilson
      1. Enrollment**:** Currently just over 7500 combined (Online & Distance)
         1. AZ Online: 6667 (Undergraduate: 3844; Graduate: 2823)
         2. Distance: 879
      2. Enrollment is up 40% over last year. 1600 are new students, of which about 300 are attributed to COVID. The demographics of the Online students pretty much mirrors Main campus, still attract from the same regions (AZ, CA), a slight uptick, about 1% - 1.5%, with African American students. The majority of the Online population are older, non-traditional students, average age 29-30 years old. 27% receive Pell Grants, Main Campus 24%.
      3. In the process of completing the US World News & Report rankings
   2. **Advising Resource Center/ Advising Community Report** – Roxie Catts
      1. Met with the College Advising Directors, things are holding steady. There is concern about student wellbeing, access to reliable Wi-Fi and computer equipment is a concern.
      2. Report on the outcomes of the Pass/Fail option from Spring 2020; the emergency policy was used by students strategically. Noted that there is no desire to continue this policy moving forward, but the question has been asked of advisors.
   3. **Registrar’s Report** – Irene Delgado on behalf of Alex Underwood, Registrar
      1. The office in Admin 210 has reopened; Tuesday – Thursday 10:00am – 2:00pm. Have averaged about 8 students per week. Have launched a Web Chat option to help continue serving students; Monday – Friday, 9:00am – 4:00pm. Remote services are still available.
      2. Study Rooms; Harvill 210, Shantz 247, and Student Union 364, available Monday – Friday 8:00am – 5:00pm.
      3. 2nd on-ramp of courses; 222 additional sections, added 1307 students to campus, total 1600 students on campus.
      4. Spring 2021; Spring Break replaced with 5 Reading Days. Academic Calendars have been updated, systems are continuing to be updated for conflicts with Reading Days and labs, etc meeting on those dates.
      5. Schedule of Classes & Shopping Cart were available to students on October 1st, registration begins November 2nd.
   4. **University-wide General Education Committee Report** – Joan Curry, Chair
      1. GenEd Refresh, Susan Miller-Cochran managing. Implementation moved from Fall 2021 to Spring 2022. The committee is working with the task force to establish the criteria.
   5. **Academic Programs Subcommittee Report** - Fabian Alfie, Chair
      1. Everything discussed is on agenda as consent items. There are 6 proposals, all 6 passed unanimously.
   6. **Curriculum & Policies Subcommittee Report** – Molly Bolger, Chair
      1. Nothing to report, there was not a Curriculum & Policy meeting in September.
   7. **UGC Report** – Neel Ghosh, UGC Chair
      1. Did not report anything; see Discussion for topic.
2. **Consent Agenda**
   1. Academic Programs Subcommittee – Fabian Alfie
      1. Modification of BA in German, College of Humanities – Passed with 15 yes votes.
3. **Items for Discussion and Vote**:
   1. Programs Subcommittee – Fabian Alfie
      1. Minor in Climate Change and Society, College of Agriculture and Life Sciences –Passed with 14 yes votes, 1 abstention.
      2. Minor in Real Estate, College of Architecture, Planning, and Landscape Architecture – Passed with 15 yes votes.
         1. Questioned whether Eller and/or Law are incorporated into the curriculum. Eller, Engineering, & SBS offer Elective Courses.
      3. Certificate in Digital Forensics, College of Applied Science and Technology –Passed with 15 yes votes.
      4. Certificate in Organizational Leadership, College of Applied Science and Technology – Passed with 15 yes votes.
      5. Certificate in Accounting, Eller College of Management – Passed with 15 yes votes.
4. **Open Discussion**:
   1. Question regarding how to provide information to students related to the well-being. For example; basic needs button, Campus Pantry, and other support and resources. Can this be added to D2L? Where else?
5. **Meeting Adjournment**

Meeting adjourned at 4:50pm

*Respectfully prepared by Cindy Williams*