http://externalrelations.arizona.edu/styleguide/images/webgraphics/a-line-blue.png

**GRADUATE DUAL DEGREE IMPLEMENTATION REQUEST FORM**

**Requests for the creation of a dual degree requires approval from the school directors/department heads (managing administrators), college academic deans, and Graduate Programs Executive Review Committee (GPERC). Complete this form and submit to the Associate Dean of the Graduate College (Maggie Pitts,** [**mjpitts@email.arizona.edu**](mailto:mjpitts@email.arizona.edu)**) and the Office of Curricular Affairs (curricular\_affairs@list.arizona.edu). Catalog entry regarding graduate dual programs and list of approved dual degrees can be found** [**here**](https://catalog.arizona.edu/policy/graduate-dual-concurrent-and-joint-degrees)**.**

1. **Requested by (College & School/Department):**
2. **Proposer’s name, title, email and phone number:**

## Provide a rationale for the proposed dual degree combination

1. **Provide information on the admissions requirements/dual degree application process.**
2. **List the requirements of each degree including core, selectives and electives. Include course prefix, number, title, units of credit for each course listed. In addition, include the total number of units required to complete the degree.**
3. **List dual degree requirements.** [**Note**](https://grad.arizona.edu/gsas/degree-requirements/masters-degrees#dual-degrees)**: dual degree programs allow students to use a certain number of units in common between the two degrees while completing the requirements for both degrees. The number of shared units varies by the dual degree program but, depending on the approved plan, may be up to 50% of the credits required by the smaller of the two degree programs (i.e. 15 of 30 credits).**

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| --- | --- | --- |
| **Dual Degree Requirements (include course prefix, number, title, units)** | **# shared units** | **Total units** |
|  |  |  |

## Provide a sample plan of study.

1. **Required signatures**

Managing Unit Administrator (print name and title): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Managing Administrator’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_

Managing Unit Administrator (print name and title): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Managing Administrator’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_

Dean (print name and title): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dean’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

Dean (printed name and title): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dean’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

Click or tap here to enter text.

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| --- | --- | --- | --- | --- |
| For use by Curricular Affairs:   |  |  | | --- | --- | | Committee | Approval date | | GPERC |  | |
| ☐ Create approval memo |
| ☐ Send memo to college/dept and acad\_org listserv |
| ☐ Modify impacted values on the plan table (dual degree checkbox and tab) |
| ☐Update “Approved Dual Degrees” table on UA Catalog webpage(s) |
| ☐ Notify acad\_org of the update on the plan table |