

Policy Revision

Policy Title	Course Types & Components		
Policy URL	https://catalog.arizona.edu/policy/courses-credit/courses/course-types-components		
Suggested updates	<div>- Integrated information from previously separate handout (https://coursedog-static-public.s3.us-east-2.amazonaws.com/arizona_peoplesoft/Component%20Handout.pdf)</div> <div>-Added Clinical course type</div> <div>-Removed required contact hours</div> <div>-Updated course type definitions to be more applicable across programs</div>		
Rationale for updates	<div>-The current policy does not include all course types. Moving in the remaining course types from the handout places all information in one place and eliminates the need for a separate handout.</div> <div>-Veterinary Medicine, Medicine, Nursing, and Pharmacy careers all have use cases for a Clinical course type.</div> <div>-As contact hours are already addressed in the Credit Definitions policy, it is duplicative to include this information in the Course Types and Components policy as well.</div> <div>-Broadening language that addresses class size and content will enable more departments to utilize existing course types.</div>		
Contact Person for Questions	Abbie Sorg		
Responsible Unit	The Office of the Registrar	URL	https://registrar.arizona.edu/
Career Applicability	<input checked="" type="checkbox"/> Undergraduate <input checked="" type="checkbox"/> Graduate <input checked="" type="checkbox"/> Law <input checked="" type="checkbox"/> Medicine <input checked="" type="checkbox"/> Pharmacy <input checked="" type="checkbox"/> Veterinary Medicine		
Approvals Granted <i>(for council use only)</i>	University-Wide GE Committee	Scheduled: XX	Status: XX
	UGC Policies Subcommittee	Scheduled: 11/14/2023, 12/12/2023, 2/27/2024, 3/26/2024, 4/23/2024	Status: Approved 4/23/2024
	Undergraduate Council	Scheduled: 1/13/2026	Status:
	Graduate Council	Scheduled:	Status:
	Undergraduate CAAC	Scheduled:	Status:
	Graduate CAAC	Scheduled:	Status:
	Faculty Senate Executive Committee	Scheduled:	Status:
	Faculty Senate	Scheduled:	Status:
	Provost	Scheduled:	Status:

Policy Revision Side by Side

Additions in Green – Deletions in Yellow

Existing Policy	Proposed Edit																							
<h1>Course Types & Components</h1> <p>The following definitions apply to in-person, hybrid, and fully-online classes. The associated Arizona Board of Regents (ABOR) policy is provided for further clarification of each definition. For suggestions on calculating contact hours for hybrid and fully-online classes, see examples compiled by the Office of Digital Learning.</p> <p>Definitions for House Numbered Courses (e.g., Seminar, Colloquium, and Workshop) are provided here and on a handout defining both standard and house-numbered course types and components.</p> <table><tr><th>COURSE TYPE OR COMPONENT</th><th>DEFINITION</th><th>REQUIRED CONTACT AND HOMEWORK HOURS (PER ABOR POLICY 2-224)</th></tr><tr><td>Lecture</td><td>Standard course type. Lecture courses are led by the instructor and may include a variety of pedagogy types.</td><td>At least 15 contact hours of recitation, lecture, discussion, testing or evaluation, seminar, or colloquium, as well as a minimum of 30 hours of student homework is required for each unit of credit.</td></tr><tr><td>Lab</td><td>A course set aside for supervised laboratory or field experimentation, observation, or practice in a field of study or a course incorporating practical experience.</td><td>Laboratory courses require a minimum of 45 contact hours per unit of credit. Field trips will be counted hour for hour as laboratory meetings.</td></tr></table>	COURSE TYPE OR COMPONENT	DEFINITION	REQUIRED CONTACT AND HOMEWORK HOURS (PER ABOR POLICY 2-224)	Lecture	Standard course type. Lecture courses are led by the instructor and may include a variety of pedagogy types.	At least 15 contact hours of recitation, lecture, discussion, testing or evaluation, seminar, or colloquium, as well as a minimum of 30 hours of student homework is required for each unit of credit.	Lab	A course set aside for supervised laboratory or field experimentation, observation, or practice in a field of study or a course incorporating practical experience.	Laboratory courses require a minimum of 45 contact hours per unit of credit. Field trips will be counted hour for hour as laboratory meetings.	<h1>Course Types</h1> <p>The following definitions apply to all courses.</p> <p>To view contact hour requirements for the following course types, see Credit Definitions.</p> <p>Course modalities/delivery methods are defined by the Office of the Registrar, and are indicated for each class in the Schedule of Classes.</p> <table><tr><th>COURSE TYPE</th><th>DEFINITION</th></tr><tr><td>Clinical*</td><td>Supervised development of professional skills through practical interaction with patients or clients.*</td></tr><tr><td>Colloquium</td><td>The exchange of scholarly and/or secondary research, often including guest lecturers. Student may be required to undertake research projects.</td></tr><tr><td>Discussion</td><td>Interactive meetings, typically scheduled in combination with a lecture or lab. May include but is not limited to demonstrations, hands-on engagement with course material, case studies, and/or field experiences.</td></tr><tr><td>Individual Studies</td><td>Courses where students work on an individualized basis with a faculty member. Activities may include but are not limited to research, thesis/dissertation work, final recitals, and internships.</td></tr><tr><td>Lab</td><td>Supervised laboratory, field experimentation, experiential learning or observation, incorporating practical experience.</td></tr><tr><td>Lecture</td><td>Instructor-led courses primarily focused on communicating a body of knowledge or information and explaining ideas or principles. Standard course type.</td></tr></table>	COURSE TYPE	DEFINITION	Clinical*	Supervised development of professional skills through practical interaction with patients or clients.*	Colloquium	The exchange of scholarly and/or secondary research, often including guest lecturers. Student may be required to undertake research projects.	Discussion	Interactive meetings, typically scheduled in combination with a lecture or lab. May include but is not limited to demonstrations, hands-on engagement with course material, case studies, and/or field experiences.	Individual Studies	Courses where students work on an individualized basis with a faculty member. Activities may include but are not limited to research, thesis/dissertation work, final recitals, and internships.	Lab	Supervised laboratory, field experimentation, experiential learning or observation, incorporating practical experience.	Lecture	Instructor-led courses primarily focused on communicating a body of knowledge or information and explaining ideas or principles. Standard course type.
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Existing Policy				Proposed Edit	
	Discussion	Interactional meeting typically serving as a secondary component that can include activities such as demonstrations, hands-on engagements, case studies, field experiences.	At least 15 contact hours of recitation, lecture, discussion, testing or evaluation, seminar, or colloquium, as well as a minimum of 30 hours of student homework is required for each unit of credit.	Practicum	Practical application of previously studied theory and the collection of data for future theoretical interpretation, either individually or in groups.
	Studio	A course set aside for supervised creative and/or artistic endeavors incorporating practical experiences and possibly individualized instruction.	Studios must involve at least 30 contact hours and at least 15 hours of homework for each unit of credit. <i>*Note: Music instruction and specialized types of music performance offerings must conform to the requirement for accreditation of the National Association of Schools of Music.</i>	Seminar	Development and exchange of scholarly information, with students conducting research and sharing the results through discussion, reports, and/or papers.
Studio				Supervised creative instruction either individually or in groups incorporating practical experiences, artistic endeavors, and/or rehearsals.**	
				Workshop	Practical application of theoretical learning, featuring an exchange of ideas, practical methods, skills, principles, and/or experiential learning.
				<i>*Clinical courses follow the same contact hour requirements as Practicum courses.</i>	
				<i>**Music instruction and specialized types of music performance offerings must conform to the requirement for accreditation of the National Association of Schools of Music.</i>	

(Add in as related resource: [examples compiled by the Office of Digital Learning](#))