

Year-End Report on Program Fee Revenue FY 2025
Submit to the University Fees Program Manager by November 1, 2025

Please use a separate form for each program fee.

Date Initially Submitted: Date Revision Submitted:	College:		
Program:	Program Fee ☐ Differential Tuition ☐		
Graduate ☐	Undergraduate Upper Division ☐ Undergraduate Lower Division ☐		
Fee Amount:			
Applicable Shell Code(s) and/or Account Number(s):			
Attach any supplemental UAccess reports to verify or correct the amounts pre-populated in the Sources and Use fields below.			
SOURCES of Program Fee Revenue:			
General Categories of Fee Sources	Full Academic Year	Manual Adjustments	TOTAL
Gross Amount Collected for FY 2025			
Beginning Fund Balance <i>Ending Balance from Prior Fiscal Year</i>			
Total Sources Available for FY 2025			

USES of Program Fee Revenue (including summer):			
General Categories of Fee Uses	Sub-Object Code(s)	\$ Amount	% of USE (Use/Source)
Financial Aid Set Aside <i>Amount Transferred on Sub-Object Code (This amount should match line 2 on page 2.)</i>	FAS (14%+)		
Personnel Services (Include ERE) <i>Faculty, Instructors, and Support Staff</i>			
Operational Expenses <i>Program-Related Equipment, Software, etc.</i>			
Student Services <i>Student Organization Activities, Student Travel Grants, etc.</i>			
Other <i>(Include other broad categories as needed, and please explain.)</i>			
Total Uses for FY 2025 <i>The sum of the above rows</i>			
Balance		\$ Amount	% of the balance (Fund Balance/Source)
Difference between Sources and Uses* <i>Ending Fund Balance</i>			
*Please provide a brief explanation for any unused balance or a deficit exceeding 10% for FY 2025, along with your plan to address it next year. USED A SEPARATE PAGE AS NEEDED.			

Supplemental Information

Financial Aid Set-Aside (FAS)

FAS Account Number(s):			
Attach any supplemental UAccess reports to verify or correct the pre-populated amounts below.			
Line	FAS	\$ Amount	% of USE*
1	Beginning Fund Balance in Financial Aid Set-Aside Account		
2	Amount of Financial Aid Set-Aside (from Page 1)		
3	Amount Distributed as Financial Aid		
4	Current Year Fund Balance (Line 1 + Line 2 – Line 3)		*
*If the usage rate is below 96% or the account is in deficit, please explain (attach an additional page if needed).			

Narrative – Focus your response on FY25 information.

Briefly describe how the PF revenue was used in FY2025 to support the fee's intended purpose and benefit the students who paid it.

I certify that:

- (a) The above information and statements for PF **usage** are accurate.
- (b) PF revenues have been used appropriately as described in the proposal approved by ABOR, following all applicable State, ABOR, and University policies; and
- (c) This information is shared with student leaders in the unit.

Name & Title of Program Unit Business Manager Name:	Date:
Signature:	
Program Unit Head or Director Name:	Date:
Signature:	
Dean or Dean's Designee Name:	Date:
Signature:	