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**Dual Degree Implementation Request - Graduate**

Requests for the creation of a dual degree requires approval from the College & School/Department Head(s), Graduate College and the Graduate Programs Executive Review Committee (GPERC). Complete this form and submit to the Associate Dean of the Graduate College (Judd Ruggill, [jruggill@arizona.edu](mailto:jruggill@arizona.edu)) and the Office of Curricular Affairs ([curricular\_affairs@list.arizona.edu](mailto:curricular_affairs@list.arizona.edu)).  
*Catalog entry regarding graduate dual programs and list of approved dual degrees can be found* [*here*](https://catalog.arizona.edu/policy/graduate-dual-concurrent-and-joint-degrees)*.*

1. Requested by (College & School/Department):
2. Proposer’s name, title, email address:
3. Planned start term for changes:
4. Provide a rationale for the proposed dual degree:
5. Provide information on the admissions requirements for both programs.   
     
     
     
     
     
     
     
   1. Provide the dual degree application process.
6. Complete the table below filling in the requirements for each degree including, 1) Core courses, 2) selectives, 3) electives, etc. Include Course prefix, number, title, units of credit for each course listed.

|  |  |  |
| --- | --- | --- |
|  | Degree A: | Degree B: |
| Total Units required: |  |  |
| Core requirements: | *Example: THOT 501: title (3 units)* | *HIST 502: title (3 units)* |
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| Selectives: |  |  |
| Electives: |  |  |

1. Using the information from VI. complete the table provided here to show shared units under the dual degree agreement. Insert rows as needed. Note: The number of shared units varies by the dual degree program but, depending on the approved plan, may be up to 50% of the credits required by the smaller of the two-degree programs (i.e., 15 of 30 credits).

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| --- | --- | --- |
| Degree A:  Units required: | Shared between A & B:  Total shared units: | Degree B:  Units required: |
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|  |  |  |
| Total Required Units: | Total Shared Units | Total Required Units: |

1. Provide a sample plan of study.

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| --- | --- | --- | --- |
| **Semester 1** | | **Semester 2** | |
| **Course prefix and number** | **Units** | **Course prefix and number** | **Units** |
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|  |  |  |  |
|  |  |  |  |
| **Total** |  | **Total** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Semester 3** | | **Semester 4** | |
| **Course prefix and number** | **Units** | **Course prefix and number** | **Units** |
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|  |  |  |  |
| **Total** |  | **Total** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Semester 5** | | **Semester 6** | |
| **Course prefix and number** | **Units** | **Course prefix and number** | **Units** |
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|  |  |  |  |
|  |  |  |  |
| **Total** |  | **Total** |  |

1. Required signatures

Managing unit administrator (print name and title):   
  
 Managing administrator’s signature:

Date:

Managing unit administrator (print name and title):  
  
Managing administrator’s signature:

Date:

  
  
Dean (print name):

Dean’s signature:

Date:

  
  
Dean (print name):

Dean’s signature:

Date:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| For use by Curricular Affairs:   |  |  | | --- | --- | | Committee | Approval date | | GPERC |  | |
| ☐ Create approval memo |
| ☐ Send memo to college/dept and acad\_org listserv |
| ☐ Modify impacted values on the plan table (dual degree checkbox and tab) |
| ☐Update “Approved Dual Degrees” table on UA Catalog webpage(s) |
| ☐ Notify acad\_org of the update on the plan table |