Existing Program Information

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I. Name and Degree Type of Academic Program: Undergraduate Minor in Human Services
   a) Academic Unit(s)/College(s): College of Applied Science & Technology (CAST)
   b) Current CIP Code: 44.0000

II. Primary Contact and Email: Marie Wallace (lmwallace@arizona.edu)

III. Planned start term for changes (fall only): Fall 2025

Program Changes

IV. Describe the proposed changes to the program as well as the rationale for making the specific changes and include any relevant supporting data.

   The Human Services curriculum (HUSV) underwent revisions to comply with the CSHSE accreditation report and this alignment provided an opportunity to offer skills-based courses that students take for the HUSV minor. Previously, students were taking courses that did not emphasize human services practice. This new configuration provides students with the opportunity to learn foundational skills required of practitioners. Most of the students who minor in HUSV are in the social or behavioral sciences such as Human Development and Family Studies, Psychology, or Sociology. These changes provide students with an opportunity to understand the practitioner lens that works well with a solid social or behavioral science foundation. In addition, the proposed minor configuration provides a stronger foundation for students to enter into the human services professions directly from their undergraduate degree while also preparing them with practical skill-based knowledge if they elect to pursue a terminal graduate degree in counseling, marriage and family therapy, or social work.

V. Comparison Chart – complete the appropriate chart below (delete the unnecessary one) to compare your current requirements with the proposed modifications. *Only list modifications to requirements in the Proposed Requirements column, if there is no change, leave blank.*

UNDERGRADUATE *Only list modifications to requirements, if there is no change, leave blank.*	Existing Minor Requirements	Requirements For Modified Minor (Changes highlighted in yellow)
Human Services Minor	Core Requirements (4 courses): FSHV 401 Basic Skills in Counseling (no longer available) (3) HUSV 301 Introduction to Human Services (3) HUSV 310 Identity, Positionality, & Cultural Humility (3) HUSV 347 Interpersonal Relationships in Human Services (3) Elective Courses (6 units) from the following: FSHV 384, HUSV 357, HUSV 367, HUSV 371, HUSV 375, HUSV 403, HUSV 404, HUSV 405, HUSV 407, HUSV 410, HUSV 420, HUSV 425, HUSV 430, HUSV 440, HUSV 450	Core Requirements (4 courses): HUSV 301 Introduction to Human Services (3) HUSV 389 Counseling in Human Service Practice (3) HUSV 425 Introduction to Coordination of Care in Behavioral Health (3) HUSV 440 Introduction to Psychopathology (3) Elective Courses (6 units) from the following: HUSV 310, HUSV 357, HUSV 403, HUSV 410, HUSV 420, HUSV 441, LDRV 304, HUSV 450
Total units required to complete the minor	18	18
Upper division units required to complete the minor	18	18
List any special requirements to declare or gain admission to this minor	None	None
Number of University units required in the minor	18	9

Budgetary Considerations

VI. Faculty impact – will new faculty hires be required to deliver the new, proposed curriculum? Note: New hires will require funding directly from the college and/or department. Proposal approval does not denote approval for institutional funding.

No new faculty will be required for the proposed minor revisions. The courses are already in the Human Services major curriculum and are already taught by full time and regular adjunct faculty.

VII. Budgetary impact – indicate new resources needed at the department/college and institutional level to implement proposed changes. If reallocating resources, indicate where resources will be taken from and the impact this will have on students/faculty/program/unit.

No new resources are required. It is a simply a reconfiguration of courses already taught on a regular basis.

Additional Details

VIII. Accreditation/Board Approval - Specific fields of study requiring accreditation must independently seek accreditation via professional, state and/or federal accrediting bodies and provide verification to the Office of Curricular Affairs within 6 months of internal approval (i.e. College of Nursing new programs and sub-plans must seek State Board of Nursing approval through submitting application AND submit accreditation documents through CCNE and specialty accreditation organizations.)

Human Services Major is programmatically accredited, but the Human Services Minor is not programmatically accredited. However, this revision more closely aligns with the skills based requirements necessary for the Human Services Major.
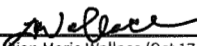
IX. Transfer Student Consideration (undergrad only) – Please explain how you have planned and evaluated the changes you requested in the context of:

This is an undergraduate minor. Transfer students are free to declare and utilize approved course equivalencies to complete the minor.

X. Required signatures

Program Director/Main Proposer: L. Marie Wallace, Ph.D, MSW, Associate Professor of Practice, Human Services Program Director

Program Director/Main Proposer signature: _Wallace_ Date: Oct 17, 2024
Lillian Marie Wallace (Oct 17, 2024 16:00 PDT)

Department Head (print name and title): Eric Mapp, Ph.D.

Department Head's signature: _W. Eric Mapp_ Date: Oct 17, 2024

Associate/Assistant Dean (print name): Linda Denno, Ph.D.

Associate/Assistant Dean's signature: _Linda M_ Date: Oct 18, 2024

Dean (print name): Nic Rae, Ph.D.

Dean's signature: _Nicol Rae_ Date: Oct 18, 2024

Subst Change Request_HUSV Minor

Final Audit Report   2024-10-18

Created:	2024-10-17
By:	Nicole Kontak (nicoler@arizona.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAbz1FmRotntwYeLMLzjnH1MuDUWl2BGtE

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🗐 Document created by Nicole Kontak (nicoler@arizona.edu)
2024-10-17 - 10:53:47 PM GMT- IP address: 69.242.224.236

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