**Policy Revision**

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| **Policy Title** | Course Types | | | |
| **Policy URL** | <https://catalog.arizona.edu/policy/courses-credit/courses/course-types-components> | | | |
| **Updates** | - Integrated information from previously separate handout (<https://coursedog-static-public.s3.us-east-2.amazonaws.com/arizona_peoplesoft/Component%20Handout.pdf>)  -Added Clinical course type -Removed required contact hours -Updated course type definitions to be more applicable across programs | | | |
| **Justification/ Rationale** | -The current policy does not include all course types. Moving in the remaining course types from the handout places all information in one place and eliminates the need for a separate handout. -Veterinary Medicine, Medicine, Nursing, and Pharmacy careers all have use cases for a Clinical course type. -As contact hours are already addressed in the Credit Definitions policy, it is duplicative to include this information in the Course Types and Components policy as well. -Broadening language that addresses class size and content will enable more departments to utilize existing course types. | | | |
| **Contact Person for Questions** | Abbie Sorg | | | |
| **Responsible Unit** | The Office of the Registrar: Academic Catalog & Policy | **URL** | <https://registrar.arizona.edu/> | |
| **Career Applicability** | Undergraduate  Graduate  Law  Medicine  Pharmacy  Veterinary Medicine | | | |
| **Approvals Granted**  *(for council use only)* | UGC Policies Subcommittee | Scheduled: 11/14/2023 | | Status: |
| Undergraduate Council | Scheduled: | | Status: |
| Graduate Council | Scheduled: | | Status: |
| Undergraduate CAAC | Scheduled: | | Status: |
| Graduate CAAC | Scheduled: | | Status: |
| Faculty Senate Executive Committee | Scheduled: | | Status: |
| Faculty Senate | Scheduled: | | Status: |

**Policy Revision Side by Side**

Additions in Green – Deletions in ~~Yellow~~

| Existing Policy | Proposed Edit |
| --- | --- |
| Course Types ~~& Components~~ The following definitions apply to ~~in-person, hybrid, and fully-online classes~~. The associated Arizona Board of Regents (ABOR) policy is provided for further clarification of each definition. ~~For suggestions on calculating contact hours for hybrid and fully-online classes, see~~[**~~examples compiled by the Office of Digital Learning~~**](https://academicadmin.arizona.edu/sites/default/files/contact_hour_definitions.pdf).  ~~Definitions for~~**~~House Numbered Courses~~**~~(e.g., Seminar, Colloquium, and Workshop) are provided~~[**~~here~~**](https://catalog.arizona.edu/policy/courses-credit/courses/house-numbered-courses)~~and on a~~[**~~handout~~**](https://coursedog-static-public.s3.us-east-2.amazonaws.com/arizona_peoplesoft/Component%20Handout.pdf)~~defining both standard and house-numbered course types and components.~~   |  |  |  | | --- | --- | --- | | **COURSE TYPE ~~OR COMPONENT~~** | **DEFINITION** | **~~REQUIRED CONTACT AND HOMEWORK HOURS (PER~~**[**~~ABOR POLICY 2-224~~**](https://coursedog-static-public.s3.us-east-2.amazonaws.com/arizona_peoplesoft/27230141.pdf)~~)~~ | | **Lecture** | Standard course type. ~~Lecture courses are led by the instructor and may include a variety of pedagogy types.~~ | ~~At least 15 contact hours of recitation, lecture, discussion, testing or evaluation, seminar, or colloquium, as well as a minimum of 30 hours of student homework is required for each unit of credit.~~ | | **Lab** | ~~A course set aside for~~ supervised laboratory ~~or~~ field experimentation, observation~~, or practice in a field of study or a course~~ incorporating practical experience. | ~~Laboratory courses require a minimum of 45 contact hours per unit of credit. Field trips will be counted hour-for-hour as laboratory meetings.~~ | | **Discussion** | ~~Interactional~~ meeting typically ~~serving as a secondary component that can~~ include ~~activities such as~~ demonstrations, hands-on engagement~~s~~, case studies, field experiences. | ~~At least 15 contact hours of recitation, lecture, discussion, testing or evaluation, seminar, or colloquium, as well as a minimum of 30 hours of student homework is required for each unit of credit.~~ | | **Studio** | ~~A course set aside for~~ supervised creative and/or artistic endeavors incorporating practical experiences and ~~possibly individualized~~ instruction. | ~~Studios must involve at least 30 contact hours and at least 15 hours of homework for each unit of credit.~~  **~~\*Note:  Music instruction and specialized types of music performance offerings must conform to the requirement for accreditation of the National Association of Schools of Music.~~** | | Course Types The following definitions apply to all courses.  To view contact hour requirements for the following course types, see [Credit Definitions](https://catalog.arizona.edu/policy/courses-credit/credit/credit-definitions).   |  |  | | --- | --- | | **COURSE TYPE** | **DEFINITION** | | Clinical\* | Supervised development of professional skills through practical interaction with patients or clients.\* | | Colloquium | The exchange of scholarly and/or secondary research, often including guest lecturers. Student may be required to undertake research projects. | | Discussion | Interactive meetings, typically scheduled in combination with a lecture or lab. May include but is not limited to demonstrations, hands-on engagement with course material, case studies, and/or field experiences. | | Individual Studies | Courses where students work on an individualized basis with a faculty member. Activities may include but are not limited to research, thesis/dissertation work, final recitals, and internships. | | Lab | Supervised laboratory, field experimentation, experiential learning or observation, incorporating practical experience. | | Lecture | Instructor-led courses primarily focused on communicating a body of knowledge or information and explaining ideas or principles. Standard course type. | | Practicum | Practical application of previously studied theory and the collection of data for future theoretical interpretation, either individually or in groups. | | Seminar | Development and exchange of scholarly information, with students conducting research and sharing the results through discussion, reports, and/or papers. | | Studio | Supervised creative instruction either individually or in groups incorporating practical experiences, artistic endeavors, and/or rehearsals.\*\* | | Workshop | Practical application of theoretical learning, featuring an exchange of ideas, practical methods, skills, principles, and/or experiential learning. |   \*Clinical courses follow the same contact hour requirements as Practicum courses.  \*\*Music instruction and specialized types of music performance offerings must conform to the requirement for accreditation of the National Association of Schools of Music. |

(Add in as related resource: [**examples compiled by the Office of Digital Learning**](https://academicadmin.arizona.edu/sites/default/files/contact_hour_definitions.pdf)**)**