**Academic Program Subcommittee Meeting Minutes**

**March 26th, 2024**

**Voting members present:** Paul Wagner, Allison Lee, Melissa Goldsmith, Michale McKisson, Shujuan Li, Jennifer Donahue, Dana Lema, Moe Momayez, Lisa Rezende, Jennifer Schnellmann.

**Non-voting members present**: Holly Nelson, Steve Morrison, Wilson de Lima Silva, Melanie Madden, Bryanna Andrade.

1. **Lisa Rezende called meeting to order at 3:32pm**
2. **Approval of the**[**February 27th, 2024, Meeting Minutes**](https://academicadmin.arizona.edu/sites/default/files/2024-03/APS%20meeting%20minutes_February272024.docx)
	1. **Paul Wagner motioned to approve. Allison Lee seconded.**

Motion carried unanimously with 8 yeas, 0 nays, and 0 abstentions.

1. **New Actions Items**
	1. [**New Certificate – Clinical Research Coordination (COM-T)**](https://academicadmin.arizona.edu/sites/default/files/2024-03/Proposal%20UG%20Cert%20Clinical%20Research.pdf)
		1. The certificate program is designed for students who are new to clinical research or seeking to enter a related field. Students in the program will gain a foundational understanding of clinical research coordination, with a focus on gaining competencies and skills needed to begin a career as a Clinical Research Coordinator (CRC). Students will develop competencies in preparing and submitting required documentation; recruiting, screening and enrolling research human participants; and performing follow-up activities. Students will also gain hands-on experience by participating in ongoing research studies. Currently there is not an undergraduate level certificate program in Clinical Research at the University of Arizona. This program would allow students to gain the necessary knowledge to pursue a career in clinical research. Current programs at the University of Arizona are aimed at clinical translational scientists and graduate students. This program would also prepare undergraduate students to gain critical knowledge in clinical research to prepare them for future success in clinical and translational science research.

Allison Lee motioned to approve. Paul Wagner seconded. Motion carried unanimously with 10 yeas, 0 nays, 0 abstentions.

* 1. [**New Certificate -- Indigenous Languages & Linguistics (SBS)**](https://academicadmin.arizona.edu/sites/default/files/2024-03/Proposal_UG%20Cert_%20AILDI_0.pdf)
		1. The Department of Linguistics proposes to establish and offer, in collaboration with other participating departments, programs, and Institutes, a “Certificate in Indigenous Languages & Linguistics”. The proposed certificate will be an interdisciplinary certification with courses from SBS and the College of Education. The goal of this Certificate is to provide best practices in work that benefit Indigenous language communities with their language revitalization and language documentation efforts. The foci of this Certificate are Indigenous languages and community collaboration. The Certificate is oriented toward community language activists who wish to train in the kinds of skills and experience needed to work on maintaining, revitalizing, and documenting their native languages. Students interested in the Certificate can either be speakers or second language learners of their language, or individuals who wish to work on Indigenous languages and their speakers.

Proposal needs a few format updates. Vote will carry pending updated.

Paul Wagner motioned to approve. Moe Momayez seconded. Motion carried unanimously with 9 yeas, 0 nays, 0 abstentions.

1. **Informational Items only**
	1. [**Disestablishment – B.A.S. in Early Childhood (CAST)**](https://academicadmin.arizona.edu/sites/default/files/2024-03/Disestablishment_EarlyChildhood.pdf)
		1. The Bachelor of Applied Science in Early Childhood primary focus is to create early childhood practitioners who have a deep understanding of how to best meet the developmental and learning needs of children birth through age 8. Through a variety of multimodal instruction, students will gain a deeper knowledge of professional skills required within the profession of early childhood. The reason for disestablishing it is due to low enrollment and resource constraint.
	2. [**Disestablishment – B.A. in Government and Public Service (CAST)**](https://academicadmin.arizona.edu/sites/default/files/2024-03/Disestablishment_GPS.pdf)
		1. CAST is proposing a rename of our BAS in Applied Science with an emphasis in Administration of Justice to BAS in Justice and Global Security. This rename will consolidate two existing degree programs: the BA in Government & Public Service and the Bachelor of Applied Science in Applied Science with an emphasis in Administration of Justice.

**Meeting adjourned at 4:05pm.**