



Request to Disestablish Academic Program/Plan

Please complete all fields. Boxes may be expanded to accommodate longer responses. Clarifying field descriptions can be found below. Should you have any questions or concerns, please email [Curricular Affairs](#).

Name of Academic Program: BAS in Early Childhood
Academic Department: Applied Science, College of Applied Science & Technology
Geographic Site: AZ Online
Instructional Modality: Online
Last Term of operation: Summer 2024
Brief Description: The Bachelor of Applied Science in Early Childhood primary focus is to create early childhood practitioners who have a deep understanding of how to best meet the developmental and learning needs of children birth through age 8. Through a variety of multimodal instruction, students will gain a deeper knowledge of professional skills required within the profession of early childhood.
Reason for Disestablishing the Program: Low enrollment and resource constraint.
Disestablishment Plan: Courses will continue to be offered until students are taught out. The BS in Leadership and Learning Innovation is offered in AZ Online. In fact, many course substitutions in the LLI major will be allowed for students who are completing their BAS in Early Childhood.
How will program resources be reallocated? (i.e., faculty and administrative positions; infrastructure, etc.): The faculty CAST hired were largely partially funded by the College of Education and CAST. These few faculty have either already departed or are in the process of leaving.
Is this program in an ABOR designated high demand field? NO Is the discontinued program in education, health, science, technology, engineering or math (STEM)? No, as this is not a program that leads to a teaching credential.

Department Head Name: _____

Department Head Signature: _____

Date: _____

Dean/Assistant Dean Name: _____

Dean/Assistant Dean Signature: _____

Date: _____



A teach-out plan is a formal document developed by educational institutions, departments, and/or colleges to ensure a smooth and orderly closure of an academic program. It outlines the steps and procedures for phasing out a program while minimizing disruption for current students and faculty. Teach-out plans are typically required by accrediting agencies and regulatory bodies to ensure that students can complete their education and receive the support they need when a program or institution is being discontinued. Here's a general outline of what an academic program teach-out plan might include:

1. **Introduction:**
 - Disestablishment of the BAS in Early Childhood.
 - State the reason for discontinuing the program: Low enrollment and resource constraint.
2. **Program Closure Timeline:**
 - Specify the last admit term for new students: Summer 2024
 - The program/plan will remain “active” so that students in the program can finish. After 8 years, the program will be switched to an “inactive” status by Curricular Affairs (CA).
3. **Student Support (currently enrolled and inactive):**
 - Describe the support services that will be provided to current students to help them complete their education: This is a non-teaching degree major. Courses will be offered to ensure program completion. Course substitutions will also be allowed for students to complete.
 - Explain how academic advising will be offered: There is a dedicated Academic Advisor for students in the Early Childhood major. This Academic Advisor will remain with these students until the program is completed.
 - Identify specific plans for students pending degree completion according to their academic needs: There is a detailed teach out plan for these students.
 - Address any financial aid or scholarship implications for students: None.
4. **Curriculum Transition:**
 - Detail how the remaining courses required for program completion will be scheduled and offered: Courses will continue until students complete. The Teach Out plan details courses students are left to complete with appropriate substitutions.
 - Provide a list of alternative courses or programs that students can transfer to if necessary: The BS in Leadership and Learning Innovation is the closest option and offered in AZ Online. In fact, many course substitutions in the LLI major will be allowed for students who are completing their BAS in Early Childhood.
 - Address any changes to course availability and faculty support: Course substitutions are identified and allowed.
5. **Faculty and Staff Transition:**
 - Explain the process for reassigning or supporting faculty and staff affected by the program closure: The faculty CAST hired were largely partially funded by the College of Education and CAST. These few faculty have either already departed or are in the process of leaving.
6. **Communication Plan:**
 - Provide details about how promptly the program closure will be communicated to students, faculty, staff, and relevant stakeholders: Students will be notified immediately of the status of the program and plans for teach out.
 - Include sample notifications to students in differing situations: The Academic Advisor will send emails to all the students.



- Describe the institution's plan for communicating with the public including the methods and language used for (e.g., including town hall meetings, notification on the institution's web site, press releases, and other means of communication): The BAS in Early Childhood is a non-teaching degree and has always been a source of confusion for students who always incorrectly assumed it led to a teaching credential. The disestablishment of this major at CAST may actually be less confusing. Either way, CAST is committed to website and social media notifications of this disestablishment.
 - Specify the channels (e.g., emails, website announcements) and the frequency of updates. There will be a departmental program update email that gets sent to students in Marketing Cloud, as well as a CAST website notification of program updates.
7. **Compliance and Reporting:**
- Address any regulatory requirements or reporting obligations to accreditation agencies and government bodies: This program is not programmatically accredited.
8. **Timeline of Teach-Out Events**
- This section provides a detailed timeline of events associated with the teach-out showing when communications will go out to students, faculty, staff and the public; dates when students must complete individualized graduation plans; and academic terms when the plan will be removed from the academic catalog and associated university systems: Details attached.
9. **Appendices:**
- Include any supporting documents, agreements, or additional information related to the teach-out plan: Details attached.



Justification Memo

To: Greg Heileman, Vice Provost for Undergraduate Education; Curricular Affairs
From: Eric Mapp, Applied Science Department Head, CAST
Date: March 1, 2024
Re: Disestablishment of the BAS in Early Childhood
CC: Nic Rae, Acting Dean, CAST; Linda Denno, Associate Dean, CAST

This memo serves as a justification for the termination of the Bachelor of Applied Science (BAS) program in Early Childhood, effective Fall 2024. Last admit term is Summer 2024.

There are currently 56 declared majors in the program. Course offerings will continue for students until they are taught out.

Campuses: AZ Online, UAZS (Sierra Vista), DIST

W. [Signature]

Mar 1, 2024

Dr. Eric Mapp, Applied Science Department Head
College of Applied Science & Technology (CAST)
mapp@arizona.edu

Nicol Rae

Mar 1, 2024

Dr. Nic Rae, Acting Dean
College of Applied Science & Technology (CAST)
nicolrae@arizona.edu

