**Policy Revision**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Policy Title** | Course Type and Components | | | |
| **Policy URL** | <https://catalog.arizona.edu/policy/courses-credit/courses/course-types-components> | | | |
| **Updates** | - Integrated information from previously separate handout (<https://coursedog-static-public.s3.us-east-2.amazonaws.com/arizona_peoplesoft/Component%20Handout.pdf>)  -Added Clinical (CLI) component type -Added information on instruction modality -Removed required contact hours | | | |
| **Justification/ Rationale** | -The current policy does not include all course types. Moving in the remaining course types from the handout places all information in one place and eliminates the need for a separate handout. -Veterinary Medicine, Medicine, Nursing, and Pharmacy careers all have use cases for a Clinical course type. -Currently, the only place that methods of instruction are defined is in department scheduler training materials. -As contact hours are already addressed in the Credit Definitions policy, it is duplicative to include this information in the Course Types and Components policy as well. | | | |
| **Contact Person for Questions** | Abbie Sorg | | | |
| **Responsible Unit** | The Office of the Registrar: Academic Catalog & Policy | **URL** | Click or tap here to enter text. | |
| **Career Applicability** | Undergraduate  Graduate  Law  Medicine  Pharmacy  Veterinary Medicine | | | |
| **Approvals Granted**  *(for council use only)* | UGC Policies Subcommittee | Scheduled: | | Status: |
| Undergraduate Council | Scheduled: | | Status: |
| Graduate Council | Scheduled: | | Status: |
| Undergraduate CAAC | Scheduled: | | Status: |
| Graduate CAAC | Scheduled: | | Status: |
| Faculty Senate Executive Committee | Scheduled: | | Status: |
| Faculty Senate | Scheduled: | | Status: |

**Policy Revision Side by Side**

Additions in Green – Deletions in ~~Yellow~~

| Existing Policy | Proposed Edit |
| --- | --- |
| Course Types & Components The following definitions apply to ~~in-person, hybrid, and fully-online classes~~. The associated Arizona Board of Regents (ABOR) policy is provided for further clarification of each definition. ~~For suggestions on calculating contact hours for hybrid and fully-online classes, see~~[**~~examples compiled by the Office of Digital Learning~~**](https://academicadmin.arizona.edu/sites/default/files/contact_hour_definitions.pdf).  ~~Definitions for~~**~~House Numbered Courses~~**~~(e.g., Seminar, Colloquium, and Workshop) are provided~~[**~~here~~**](https://catalog.arizona.edu/policy/courses-credit/courses/house-numbered-courses)~~and on a~~[**~~handout~~**](https://coursedog-static-public.s3.us-east-2.amazonaws.com/arizona_peoplesoft/Component%20Handout.pdf)~~defining both standard and house-numbered course types and components.~~   |  |  |  | | --- | --- | --- | | **COURSE TYPE ~~OR COMPONENT~~** | **DEFINITION** | **~~REQUIRED CONTACT AND HOMEWORK HOURS (PER~~**[**~~ABOR POLICY 2-224~~**](https://coursedog-static-public.s3.us-east-2.amazonaws.com/arizona_peoplesoft/27230141.pdf)~~)~~ | | **Lecture** | Standard course type. Lecture courses are led by the instructor and may include a variety of pedagogy types. | ~~At least 15 contact hours of recitation, lecture, discussion, testing or evaluation, seminar, or colloquium, as well as a minimum of 30 hours of student homework is required for each unit of credit.~~ | | **Lab** | ~~A course set aside for~~ supervised laboratory or field experimentation, observation~~, or practice in a field of study or a course~~ incorporating practical experience. | ~~Laboratory courses require a minimum of 45 contact hours per unit of credit. Field trips will be counted hour-for-hour as laboratory meetings.~~ | | **Discussion** | Interactional meeting typically serving as a secondary ~~component~~ that can include activities such as demonstrations, hands-on engagements, case studies, field experiences. | ~~At least 15 contact hours of recitation, lecture, discussion, testing or evaluation, seminar, or colloquium, as well as a minimum of 30 hours of student homework is required for each unit of credit.~~ | | **Studio** | ~~A course set aside for~~ supervised creative and/or artistic endeavors incorporating practical experiences and possibly individualized instruction. | ~~Studios must involve at least 30 contact hours and at least 15 hours of homework for each unit of credit.~~  **~~\*Note:  Music instruction and specialized types of music performance offerings must conform to the requirement for accreditation of the National Association of Schools of Music.~~** | | Course Types & Modality The following definitions apply to all courses. The associated Arizona Board of Regents (ABOR) policy is provided for further clarification of each definition.  **Standard Course Types:**   |  |  | | --- | --- | | **COURSE TYPE** | **DEFINITION** | | Lecture (LEC) | Standard course type. Lecture courses are led by the instructor and may include a variety of pedagogy types. | | Lab (LAB) | Supervised laboratory, field experimentation or observation, incorporating practical experience. | | Discussion (DIS) | Interactional meeting typically serving as a secondary class type that can include activities such as demonstrations, hands-on engagement with course material, case studies, and/or field experiences. | | Studio (STD) | Supervised creative and/or artistic endeavors incorporating practical experiences and possibly individualized instruction. | | Proseminar and Seminar (SEM) | The development and exchange of scholarly information, usually in a small group setting. The scope of work consists of research by students, sharing the results of research through discussion, reports, and/or papers. | | Colloquium (CLQ) | The exchange of scholarly information and/or secondary research, usually in a small group setting. Instruction often includes guest lectures. Research projects may or may not be required of students. | | Workshop (WRK) | The practical application of theoretical learning within a small group setting and involving an exchange of ideas and practical methods, skills, and principles. | | Individual Studies (IND) | Consists of course types including Preceptorship, Directed Research, Internship, Practicum, Independent Study, Research, Case Studies, Master’s Report, Thesis, Master’s Recitals, Dissertation, and Doctoral Recitals. Find individual study course type definitions [here](https://catalog.arizona.edu/policy/university-wide-house-numbered-courses#individual). | | Practicum (PRA) | The practical application, on an individual basis, of previously studied theory and the collection of data for future theoretical interpretation. | | Clinical (CLI) | The development of professional skills through practice with clients, under instructor supervision. |   **Instruction Modality**  While the course type is the method of instruction the students partake in to learn the course material, the modality of instruction refers to how course content is delivered.   |  |  | | --- | --- | | MODALITY | DEFINITION | | Fully Online (FO) | Class is taught fully online and class meetings are asynchronous. | | Hybrid (Flex In-Person) (HY) | Students attend class both in-person and online. Class syllabus will indicate attendance requirements and locations. | | Interactive Broadcast/Webcast (IT) | Students attend class synchronously(?) in multiple classrooms in different locations. | | In Person (P) | Students and instructors attend class in person. | | Live Online (R) | Instructor and students meet online synchronously, and the instructor provides content in a live online platform. | |