Micro-Credential Proposal

\*Micro-Credentials are non-credit

**Section 1**

General Information

1. Proposed title of the micro-credential:  
Granular titles allow for micro-credential expansion.

Click or tap here to enter text.

2. Unit / department offering the micro-credential:

Name or Logo will appear on the badge. If co-branding, list departments in desired order.

Click or tap here to enter text.

3. Sponsor's information

Name: Click or tap here to enter text. Primary Department: Click or tap here to enter text.

Highest Degree: Click or tap here to enter text. Micro-Credential Involvement:Click or tap here to enter text.

4. Department head or Designee's approval:

College / Department review is required for all submissions.

Name: Click or tap here to enter text. Email:Click or tap here to enter text.

Signature:Click or tap here to enter text. Date:Click or tap here to enter text.

5. Who is the target audience? (Select all that apply)

Undergraduate

Graduate

Continuing and Professional Education

6. What is the delivery modality? (Select all that apply)

In-person

Fully online

Hybrid



7. Learning will be:

Synchronous

Asynchronous

**Section 2**

Purpose and Evaluation Criteria

8. What is the value of the micro-credential?   
Descriptions about the value of the program may be included in the metadata of the badge credentials. ([NACE Career & Self-Development Competencies](https://www.naceweb.org/career-readiness/competencies/career-readiness-defined/))

Career & Self Development

Communication

Critical Thinking

Equity & Inclusion

Leadership

Professionalism

Teamwork

Technology

Leadership



9. What are the desired learning outcomes?

Learning Outcomes will be included in the metadata of the badge credentials. ([Writing Meaningful and Measurable Learning Outcomes](https://ucatt.arizona.edu/news/writing-meaningful-and-measurable-learning-outcomes))

Click or tap here to enter text.

10. List all skills tags to appear in the badge metadata. Separate individual skills with a comma.  (<https://lightcast.io/open-skills/categories>)  
Skills tags identify which skills the candidate needed to demonstrate to achieve the credential and align with the job market.  e.g., writing outlines, human rights issues

Click or tap here to enter text.

11. What type of experience is the micro-credential?

Provide details with rubric on next question.

Experience to compliment a program (Specify program on #12)

Independent seminar, workshop, or training (continuing education)



12. Describe what the learner will be doing to earn the micro-credential.

Click or tap here to enter text.

e.g., assessment, trainings, assignment, completion (Rubric attachment is optional)  
A benefit of micro-credentials is that we are able to help recipients describe their learning achievement.

13. How will student outcomes be evaluated? (Select all that apply)

Faculty review

Peer-review

Self-evaluation

External expert review



14. How will participant engagement and progress be tracked?

D2L

Trellis

UAccess Student



**Section 3**

Learning Duration and Requirements

15. Total time commitment from start to completion for this micro-credential (Note: graduate programs require a minimum of 10 hours) (example: 8-hour webinar, 4-month development program).

Click or tap here to enter text.

16. Do minimum requirements or qualifications exist for the micro-credential?

No

Yes

17. List all minimum requirements and/or qualifications, or N/A if not applicable (e.g., graduate, Level 1).:

Click or tap here to enter text.

18. Is the micro-credential part of a series?

No

Yes (Submit micro-credentials of a series in order.)

19. Describe any applicable micro-credential levels, expiration dates, or

Click or tap here to enter text.

considerations, including budgetary impact.

20. Provide the UArizona URL to be associated with the micro-credential in Canvas Credentials:

Click or tap here to enter text.

21. Who will issue the badge upon successful completion of earning criteria?

Consult with department for possible Canvas Credentials assigned administrator.

Name: Click or tap here to enter text. Email:Click or tap here to enter text.