**Undergraduate Council Meeting Minutes**

**March 28th, 2023**

**Voting Members Present**: Michelle Berry, Joan Curry, Leslie Dennis, Jennifer Donahue, Melissa Goldsmith, Joost Van Haren, Allison Lee, Dana Lema, Shujuan Li, Moe Momayez, Holly Nelson, Karin Nolan, Lisa Rezende, Amber Rice, Jennifer Schnellman, Caleb Simmons, Claudia Stanescu, Paul Wagner, Pat Yango

**Voting Members Absent**: Abbie Sorg

**Non-voting Members Present:** Rebecca Gomez, Frederick Lewis, Melanie Madden, Liz Sandoval, Cassidy Bartlet

1. Claudia Stanescu called the meeting to order at 3:33pm
2. Approval of Minutes from the UGC Meeting on February 28th, 2023 – Claudia Stanescu, Acting Undergraduate Council Chair

Joost Van Haren motioned to approve the revised Minutes from the UGC Meeting on February 28th, 2023, Pat Yango seconded. Motion carries with 11 yea, 0 nay, 1 abstain.

1. Reports:
	1. Academic Administration Report – Liz Sandoval, Director of Curricular Affairs

Proposals for the University of Arizona College of Health Sciences, Department of Clinical Health Professions, and Department of Health Sciences Graduate Studies are being brought forward consisting of Accreditation requirements for health professional programs, Faculty appointments and promotion, Clinical training sites/partnerships, Equitable student services, Curriculum support, Equity, diversity, and inclusion and Program evaluation that meets.

The strong emphasis by UAHS on Interprofessional Education has resulted in many.

different approaches to delivering these experiences, but the challenge of established curriculum makes it difficult to fit in groups of students from various professions.

The UACHS has a unique opportunity to build IPE into the curricula of the various

programs before they start, thus offering new opportunities for successful IPE ventures.

We envision service-learning opportunities as well as educational content that meets.

the curricular components of accreditation as well as the IPE requirements.

The inclusion of the Clinical Translational Sciences program in this college provides additional opportunities for the health professional programs to expand translational

research content for more professions and provides our new programs with the

opportunity to deliver these important knowledge and skills areas for our eventual

health workforce in Arizona.

Only 40% of primary care needs are being met in the State of Arizona. PAs play an

important role in expanding access to primary care as part of a team approach to health

care. The inability to meet accreditation requirements will shut down this important

solution to building the health workforce of Arizona. Midwives play an important role in providing quality and timely access to maternal needs in the state. Currently, the State of Arizona is only meeting 50% of their workforce needs with midwifery. Maternal health data for Arizona shows our communities are at risk with the lack of access to midwifery or obstetric care. Arizona has 20.3 maternal deaths/100,000 live births (2011-2016) and the indigenous people of Arizona have 28.3/1,000 deaths, which is 4x higher than whites. In the State of Arizona, there are currently 5.7/10,000 physical therapists with more than 93% currently working in urban areas. The need for physical therapy in rural communities is incredibly strong. Genetic Counseling is currently meeting ¼ of the projected requirement for the State of Arizona with most pediatric genetic appointments requiring an average of 6 months wait to see a counselor. 86% of AZ providers would like help interpreting clinical genetics data if available. (Schaibley et al., 2022)

* 1. Online, Distance, Continuing Education Report – Caleb Simmons, Director, Online Student Success

Last week, ODCE visited the UPCEA University Professional Continuing Education Association meeting in Washington D.C. There we were able things from our colleagues to help with retention, specifically methods targeting individuals who come from lower socioeconomic backgrounds and would be more susceptible to things like registrar holds.

* 1. Advising Resource Center / Advising Community Report – Sharon Aiken-Wisniewski, Assistant Vice Provost, Academic Advising

The Advising Resource Center (ARC) has a directory of academic advisors to both people on campus with a login and people who are off campus. The particular platform that this directory exists on is being phased out. We have been working over the last year to find a new platform that we can transition to while maintaining the information and retaining the structure of the current site. Everything looks good with where we are currently.

The advising community has decided that they will open up their advising notes to other members of our community that serve students. The notes are currently living in Trellis. We plan to have access available by Spring 2024. The notes will be available for other partners to see (i.e., Thrive, Think Tank, Etc.). We have worked with Trellis to make sure that situations that necessitate privacy can be facilitated while still being housed in the same area as the accessible notes. The purpose of this move is to allow other members of the community to see what advisors have indicated to students (i.e., Referrals to Think Tank).

Advisors have a professional organizational known as NACADA that will be hosting their 2024 region conference here in Tucson. We hope to make people across campus aware so we can have good support for advisors to participate in that. We have two staff members from the University of Arizona who are going to be Co-Chairs, both from the College of Social and Behavioral Sciences.

* 1. Registrar’s Report – Cori Cashen, Senior Associate Registrar

Students were emailed today about their enrollment appointments for the Fall 2023 semester and summer enrollment. Students were either sent a standard email or an email regarding information holds if they currently have one on their account.

* 1. University-wide General Education Committee Report – Joan Curry, UWGEC Chair

We have opened the window for all new proposals to be submitted to the new Gen Ed Program now. We have almost finished the first round of proposals with about 400 in the books. As of today we have 50 additional proposals that have been submitted.

* 1. Subcommittees
1. Academic Programs Subcommittee Report, March 14th, 2022 – Holly Nelson, Chair

We met in March and reviewed 7 proposals. 4 are on today’s consent agenda, 2 up for discussion, 1 was not voted to be brough forward.

1. Curriculum & Policies Subcommittee, March 14th, 2022 – Joost Van Haren, Chair

The committee talked about two policies, the grading and the grading system policy, mainly regarding the W grade limit. The enrollment policy was also discussed regarding full status for international students and whether or not they need 12 units for the summer. In our main discussion, we had two guests from the Office of Scholarships and Financial Aid. They let us know that with the grading systems the pass / fail and W limits are not going to affect their ability to keep their scholarships and so forth. There was also a discussion on the Incomplete grade and what should be done with that. This policy will be revisited in the next subcommittee meeting. Regarding the enrollment policy, there was an issue with students who have federal aid status. The Office of Scholarships and Financial Aid recommended not changing the summer units. For incoming students that are online, it is much better to have the same number of units be the requirement for them. We are going to take this back to International Student Services and see if this is something they are still interested in or if they are able to find a work around.

* 1. UGC Report – Claudia Stanescu, Acting Chair

The proposals for the BM in Music Therapy, The BS in Computer Science and Engineering, The UG Minor in Weight Inclusive Health, The UG Major in Planetary and Geosciences, The Minor in Bioethics and the Audit Policy Proposal have all passed voting in Senate.

1. Consent Agenda Items – Holly Nelson, Chair

 These are items that were unanimously approved in the Academic Programs Subcommittee

* 1. New Major: BSBA in Business Analytics (Eller)
	2. New Major: BA in Geosciences and Society (Science)
	3. New Certificate: Food Safety (CALS, Dept. of Animal and Comparative Biomedical Sciences)
	4. New Certificate: Leadership Experiences and Development (Science, Planetary Science)

Claudia Stanescu motioned to approve. Motion carries with 15 yeas, 0 nays, 0 abstain.

1. Items for Discussion and Voting
	1. Academic Programs Subcommittee – Holly Nelson, Chair
2. New Major: BA in Science (Science)

Both the BS and BA in Science were presented together with the goal of these proposals being to provide an opportunity for students to gain knowledge and experience within the Sciences without having to focus on lab sciences. Some of the concerns the subcommittee had were regarding learning outcomes. The proposals being presented today do have documentation indicating been cleared by OIA but have not been changed. Additionally, the courses seem to be driving the objectives rather than vice versa. Committee member notes that ArizonaOnline has a need for STEM programs and worked closely with the proposers to figure out the best pathway to completion for online students. It is projected to have strong enrollments and could potentially hurt the Department of Interdisciplinary Studies in the College of Humanities.

Presented by Rebecca Gomez

One of the reasons this proposal was developed was at the request of the provost. We designed these two degrees to be very flexible for students to be able to pair with other degrees. The basic framework of both proposals is the same, the BS requires more coursework in the electives. Students will have to take 4 out of 6 introductory science courses, 1 from each of 3 disciplines: physics, chemistry and biology. Following theses courses they are asked to complete a certain amount of courses depending on whether or not they are taking the BS or the BA. In the BS students are required to complete 4 of 8 upper division electives in one content area. In the BA, out of 6 courses taken, 3 would be taken in a specific area. The goal was to provide the opportunity for students to have a science background they could apply to a career outside of that field.

**Q:** In the proposal you identified the need for another academic advisor for this, do you plan on hiring that person fairly quickly once this is approved?

**A:** Yes, I believe that would be an important thing to do. Advising will be important for this degree. There may be students transferring in from other universities who are trying to find a way to graduate productively.

**Q:** Are these degrees really necessary or could this be accomplished by students taking a minor with more of a science focus.

**A:** These degrees ensure that students have taken the foundational course work needed and open up opportunities to take courses that wouldn’t normally be available to students.

Pat Yango motioned to approve. Caleb Simmons seconds. Motion carries with 15 yeas, 0 nays, 0 abstain.

1. New Major: BS in Science (Science)

See previous item for details.

Pat Yango motioned to approve. Caleb Simmons seconds. Motion carries with 16 yeas, 0 nays, 0 abstain.

* 1. Diversity, Equity, and Inclusion Discussion Follow-up – Working ad hoc committee to establish best practices – Claudia Stanescu, Acting Chair

Those who have volunteered have been emailed. If you would like to be added please let Claudia know. The goal will be to have this group meet separately and provide a report in the fall. Pat Yango will connect with Dr. Moreno’s DEI team to see if they can provide any guidance.

1. Meeting adjourned at 4:22pm

*Respectfully prepared by Frederick Lewis*